

# City of Santa Paula

## *City Council*

MAYOR PEDRO A. CHAVEZ  
VICE MAYOR CARLOS JUAREZ  
COUNCILMEMBER JENNY CROSSWHITE  
COUNCILMEMBER LESLIE CORNEJO  
COUNCILMEMBER GABRIELA ORNELAS



## CITY COUNCIL REGULAR MEETING OF THE SANTA PAULA CITY COUNCIL

WEDNESDAY, OCTOBER 1, 2025

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL  
970 VENTURA STREET  
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK  
DAN SINGER, CITY MANAGER  
MONICA CASTILLO, CITY ATTORNEY

## CITY COUNCIL REGULAR MEETING

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula. Special and Closed Sessions vary by date and time.

**HOW TO PARTICIPATE IN PERSON DURING THE MEETING:** If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.**

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment may be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
  - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
  - b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
  - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

**HOW TO PARTICIPATE BEFORE THE MEETING:** Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to [cityclerk@spcity.org](mailto:cityclerk@spcity.org). All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

**PLEASE NOTE:** *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

**HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE:** Watch from home live on the local Channel 10, or view the live feed on the city website at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>

NOTE: Special and Closed Sessions are not recorded and not available on Channel 10 or live feed on the city website.

## **REGULAR MATTERS - COUNCIL CHAMBERS**

### **1. CALL TO ORDER**

**REMINDER:** in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

### **2. INVOCATION**

### **3. FLAG SALUTE**

### **4. ROLL CALL**

### **5. CLOSED SESSION REPORT**

### **6. PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct the City Manager to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

### **7. PRESENTATIONS**

7.A MAYOR'S RECOGNITION AWARDS - FUTURE FARMERS OF AMERICA FAIR WINNERS

7.B **PARKS & RECREATION DEPARTMENT ACTIVITY REPORT**

## **RECOMMENDATION:**

Staff recommends that the City Council:

1. Receive and file the Parks & Recreation Department's Activity Report for the period of May 1st through August 31st, 2025.

**Presented by:** Gregory Barnes, Parks & Recreation Director

### 7.C **PUBLIC WORKS - APRIL THROUGH JULY ACTIVITY REPORT**

#### **8. CITY COUNCIL REPORTS**

#### **9. CITY MANAGER REPORTS**

#### **10. CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

##### 10.A **PURCHASE OF PRE-FABRICATED RESTROOM FOR TEAGUE PARK** **RECOMMENDATION:**

Staff recommends that the City Council:

Authorize the City Manager to purchase (1) New Santiago model restroom for Teague Park in an amount not to exceed \$282,121.40 from CXT Precast Concrete Products.

##### 10.B **APPROVE A THIRD AMENDMENT TO MEMORANDUM OF UNDERSTANDING (MOU) WITH SPUSD & A CONTRACT WITH ALL CITY MANAGEMENT SERVICES (ACMS) FOR CROSSING GUARD SERVICES** **RECOMMENDATION:**

Staff recommends that the City Council:

1. Authorize the City Manager to execute a third amendment to a Memorandum of Understanding (MOU) with the Santa Paula Unified School District (SPUSD) to pay for school crossing guard services; and

2. Authorize the City Manager to enter into a contract with All City Management Services, Inc. (ACMS) for crossing guard services in an amount not to exceed \$219,809.04.

**Prepared by:** Jonathan Royas, Deputy City Manager

##### 10.C **AGREEMENT WITH OAKRIDGE LANDSCAPE, INC. FOR CITYWIDE LANDSCAPE AND RESTROOM MAINTENANCE SERVICES** **RECOMMENDATION:**

Staff Recommends City Council:

1. Authorize the City Manager to execute an agreement with Oakridge Landscape, Inc. for citywide landscape services and restroom maintenance.

10.D **2025-2027 MEMORANDUM OF UNDERSTANDING WITH THE COMMUNITY SERVICES OFFICERS ASSOCIATION**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Adopt Resolution No. 7587, approving the Memorandum of Understanding between the City of Santa Paula and the Community Services Officer Association (CSO) for the period of July 1, 2025 through June 30, 2027.

10.E

**PROJECT NO. 2025-CI-07: AN ORDINANCE AMENDING CHAPTERS 16.52 SWIMMING POOLS, 16.56 AMUSEMENT ARCADES, 16.58 ALCOHOLIC BEVERAGE SALES, 16.60 CHILD DAY CARE FACILITIES, 16.62 ASSEMBLY HALLS, 16.64 COMMUNITY CARE FACILITIES, 16.66 DRIVE-THROUGH FACILITIES, 16.68 NEWRACKS, 16.70 RECYCLING FACILITIES, 16.72 SERVICE STATIONS, 16.74 VENDING MACHINES, 16.75 PROHIBITION ON INDUSTRIAL HEMP CULTIVATION, 16.76 YARD AND GARAGE SALES, 16.77 ELECTRIC VEHICLE CHARGING SYSTEMS; STREAMLINED PERMITTING, 16.78 EMERGENCY SHELTERS, 16.79 REGULATION OF CANNABIS ACTIVITIES, 16.80 SUBDIVISION REGULATIONS, 16.85 CONDOMINIUMS AND CONVERSIONS, 16.96 GRADING PERMITS, 16.97 GRADING REGULATION, 16.98 HILLSIDE GRADING PRACTICES, 16.99 DRAINAGE, EROSION, AND DUST CONTROL, 16.100 GENERAL PROVISIONS, 16.102 PERMIT AND RECLAMATION PLAN, 16.104 REGULATIONS FOR OPERATION OF SURFACE MINE, 16.106 GROWTH MANAGEMENT, 16.108 TRANSPORTATION DEMAND MANAGEMENT, AND 16.110 NONCONFORMITIES OF THE SANTA PAULA MUNICIPAL CODE IN ORDER TO CORRECT INCONSISTENCIES, OUTDATED LANGUAGE AND FORMATTING AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER SECTION 15061(B)(3) OF THE PUBLIC RESOURCES CODE**

**RECOMMENDATION:**

Staff recommends that the City Council:

1. Conduct second reading and adopt Ordinance No. 1348.

10.F **SANTA MARIA INDUSTRIAL PARK TRACT 5428 DEVELOPER REIMBURSEMENT**

**RECOMMENDATION:**

Authorize the City Manager or designee to reimburse Santa Maria Industrial

Park, LLC \$27,627.37 in costs for County of Ventura permitting for Tract 5428 public storm drain improvements.

10.G **SR 150 CROSSWALK IMPROVMENTS PROJECT BID RESULTS  
RECOMMENDATION:**

Staff recommends that the City Council:

Reject all bids submitted for construction of the SR 150 Crosswalk Improvements Project.

10.H **AMENDMENT NO. 5 TO VRSD CONTRACT NO. 19-005 REGARDING  
EMERGENCY MILL ST. SEWER MAIN REPLACEMENT  
RECOMMENDATION:**

Staff recommends that the City Council:

1. Authorize the City Manager to execute Amendment No. 5 to VRSD Contract No. 19-005, Wastewater Collection System and Stormwater Sewer System Maintenance Agreement By and Between the City of Santa Paula and Ventura Regional Sanitation District (VRSD).
2. Approve a budget allocation request in the amount of \$131,792 to Account No. 610-5-5063-209 from the Wastewater Enterprise Fund balance to fully fund the emergency sewer main replacement and associated road repairs.

10.I **TRANSPORTATION DEVELOPMENT ACT, LOCAL TRANSPORTATION  
FUND, APPORTIONMENT FOR FISCAL YEAR 2025/2026  
RECOMMENDATION:**

Staff recommends that the City Council:

Adopt Resolution No. 7592 authorizing the submittal of claims for allocation of FY 25/26 Transportation Development Act (TDA) funds.

**11. PUBLIC HEARING**

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Public comments
- Close public hearing
- Discussion and action

11.A **APPROVAL OF RESOLUTION NO. 7589 FORMALLY ADOPTING THE  
CITY'S FEMA-APPROVED LOCAL HAZARD MITIGATION PLAN, AS PART  
OF THE VENTURA COUNTY MULTI-JURISDICTIONAL HAZARD  
MITIGATION PLAN, AND AMENDING THE HAZARD AND PUBLIC  
SAFETY ELEMENT OF THE 2040 GENERAL PLAN TO REFLECT THIS  
ADOPTION AND REQUIRED LANGUAGE, AND FINDING THE ACTION TO  
BE STATUTORILY EXEMPT FROM CEQA**

**RECOMMENDATION:**

Staff recommends the City Council open the public hearing, receive public testimony, close the public hearing, and by motion:

1. Find that the adoption of the proposed Resolution is statutorily exempt from review under the California Environmental Quality Act ("CEQA") under Public Resources Code Section 15183.
2. Adopt Resolution No. 7589 formally adopting the City's Federal Emergency Management Agency-approved Local Hazard Mitigation Plan, as part of the Ventura County Multi-Jurisdictional Hazard Mitigation Plan, and amending the Hazard and Public Safety Element ('Safety Element') of the City of Santa Paula 2040 General Plan to reflect this adoption and required language.

**12. ACTION ITEMS**

12.A **JOINT SANTA PAULA, FILLMORE, VENTURA COUNTY ONE-YEAR AGREEMENT FOR OPERATIONAL FUNDING OF THE SPIRIT OF SANTA PAULA HARVARD NAVIGATION CENTER FOR FISCAL YEAR 2025/2026**  
**RECOMMENDATION:**

That the City Council:

1. Authorize the City Manager to execute an agreement, substantially in the form attached, with the County of Ventura and the City of Fillmore to share operational costs for the Spirit of Santa Paula Harvard Shelter, located at 1498 East Harvard Boulevard.
2. Authorize the City Manager to make non-monetary edits to the agreement as necessary to conform with the version approved by the City of Fillmore City Council and County Board of Supervisors, provided such changes do not create undue hardship for the City.

Presented by: James Mason

12.B **DESIGNATION OF VOTING DELEGATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE & EXPO - OCTOBER 8-10, 2025**  
**RECOMMENDATION:**

Staff recommends that the City Council:

Nominate a voting delegate and alternate delegate to participate in the 2025 League of California Cities Annual Conference.

**Presented by:** Julie Latshaw, City Clerk

**13. ITEMS FOR FUTURE AGENDAS**

13.A **FUTURE AGENDA ITEMS**  
**RECOMMENDATION:**

Staff recommends City Council review future agenda items.

#### 14. ADJOURNMENT

State of California        )-

County of Ventura        )- ss

City of Santa Paula       )-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On \_\_\_\_\_, at \_\_\_\_\_ Signed: \_\_\_\_\_

Julie Latshaw

City Clerk